OLDFIELD PRIMARY SCHOOL

Greenford, London Borough of Ealing

Vacancy: School Meals Supervisory Assistants (SMSAs)

Posts available:

- 1 School Meals Supervisory Assistant
- 1 Supply School Meals Supervisory Assistant (as and when required)

Salary: Ealing Scale 2
Closing date: Tuesday 17 November 2026
Interviews: Week commencing 23 November 2026

Oldfield Primary School is a diverse and inclusive primary school in Greenford. We are seeking reliable and committed individuals to join our lunchtime supervisory team.

The successful candidates will help ensure that lunchtimes are safe, well-organised and enjoyable for pupils. They will supervise children in the dining hall and playground, promote positive behaviour and support pupils in developing good social skills.

Main responsibilities

- Supervising pupils during the lunchtime period.
- Promoting positive behaviour and managing minor incidents appropriately.
- Supporting children with additional needs, including SEND.
- Ensuring pupils' health, safety and welfare.
- Working effectively with colleagues and following school policies and procedures.

Person specification

Applicants should have experience of working with or caring for children, good communication skills and the ability to manage behaviour calmly and consistently.

We are looking for people who are dependable, observant and able to establish positive relationships with pupils.

Previous experience in a school is desirable but not essential. Appropriate training will be provided.

How to apply

For further information and an application form, please contact the school office.

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Oldfield Primary School is committed to safeguarding and promoting the welfare of children. The successful candidates will be subject to appropriate pre-employment checks, including an enhanced DBS check.

We are committed to equality of opportunity and welcome applications from all suitably qualified candidates.